

Digitalized Format for Self Appraisal Report**Year of Appraisal 2014 - 2015**

1. Name of the institution : St. Thomas College of Teacher Education,
Mylacompu, Thodupuzha
2. Address for communication : St. Thomas College of Teacher Education
Mylacompu P. O., Thodupuzha - 685 608
Idukki Dist., Kerala, India.
3. Phone No. (with STD Code) : 04862 - 201910, 211677
4. Fax No. : 0485 - 2861625
5. E - mail : stmprincipal123@gmail.com
- Web Site : www.stthomascollegemylacompu.org
6. Date of establishment of the institution : 23 . 02 . 2005
7. Course(s) offered (1): **B.Ed.** in English, Mathematics,
Natural Science, Physical Science,
Social Science, Commerce, and
Malayalam
(2): **M.Ed.** in English, Mathematics, Science
and Social Science.

1	2	3	4	5
Name of the course in full	Stage / level	Duration	Year of starting the course	Intake approved
B. Ed. Degree Course	Secondary	1 Year	2005	100
M. Ed. Degree Course	Post Graduate	1 Year	2008	35

8. Name of University/Examining Body to which the institution is affiliated:

Mahatma Gandhi University, P. D. Hills, Kottayam, Kerala.

9. Number and date of the order of the Regional Committee granting recognition/Permission
(course wise)

B.Ed : Code: APS00447
FKL/SEC/N/328/SRO/NCTE 2004-2005/764.
23 - 02 - 2005

M.Ed : Code: APS05259
F.SRO/NCTE/M.Ed/2007-2008/17982
15 - 02 - 2008

10. Mode of selection of candidates

- | | |
|---|----------------------------------|
| (a) Centralized test at the state level (for B.Ed) | <input type="text" value="No"/> |
| (b) Test conducted by the university (for M.Ed) | <input type="text" value="No"/> |
| (c) Test conducted by the institution | <input type="text" value="No"/> |
| (d) Test conducted by an independent agency | <input type="text" value="No"/> |
| (e) Based on marks obtained in the qualifying examination | <input type="text" value="Yes"/> |
| (f) By the management | <input type="text" value="No"/> |

11. Criteria for admission

- | | |
|--|----------------------------------|
| (a) As per NCTE norms | <input type="text" value="Yes"/> |
| (b) Norms superior to NCTE | <input type="text" value="No"/> |
| (c) In relaxation of NCTE norms with respect to minimum percentage of marks | <input type="text" value="No"/> |
| (d) In relaxation of NCTE norms with respect to qualifying course | <input type="text" value="No"/> |
| (e) In relaxation of special eligibility provisions of NCTE norms such as participation in national/regional/state/university level events | <input type="text" value="No"/> |
| (f) In relaxation of professional experience | <input type="text" value="No"/> |
| (g) In relaxation of professional experience and performance in qualifying course | <input type="text" value="No"/> |

12. Academic calendar of the outgoing academic session

DD MM YY

- | | | |
|--|---|---|
| (a) Start of admission B.Ed & M.Ed | <input type="text" value="09-10-2013"/> | <input type="text" value="20-05-2013"/> |
| (b) Closure of admission B.Ed & M.Ed | <input type="text" value="30-10-2013"/> | <input type="text" value="20-06-2013"/> |
| (c) Start of teaching B.Ed & M.Ed | <input type="text" value="09-11-2013"/> | <input type="text" value="26-06-2013"/> |
| (d) Last teaching day B.Ed & M.Ed | <input type="text" value="31-10-2014"/> | <input type="text" value="24-03-2014"/> |
| (e) Number of teaching days | <input type="text" value="210"/> | <input type="text" value="210"/> |
| (f) Number of days of vacation/break during the academic session | <input type="text" value="035"/> | <input type="text" value="035"/> |

13. Practice Teaching at School

- | | |
|---|---------------------------------|
| (a) Total number of practicing teaching days | <input type="text" value="30"/> |
| (b) Minimum number of practice teaching lessons given by each student | <input type="text" value="30"/> |

14. Pre-practice teaching at the institution

- | | |
|---|---|
| (a) Number of pre-practice teaching days (simulated/micro-teaching/any other) | <div style="border: 1px solid black; padding: 2px 10px;">20</div> |
| (b) Minimum number of pre-practice teaching lessons given by each student | <div style="border: 1px solid black; padding: 2px 10px;">05</div> |
| (c) Total number of demonstration lessons held for each subject | <div style="border: 1px solid black; padding: 2px 10px;">06</div> |

15. Examinations

- | | |
|---|---|
| (a) Number of sessional tests held for each paper | <div style="border: 1px solid black; padding: 2px 10px;">06</div> |
| (b) Number of assignments for each paper | <div style="border: 1px solid black; padding: 2px 10px;">10</div> |
| (c) Date of commencement of annual examination B.Ed | DD MM YY
<div style="border: 1px solid black; padding: 2px 10px;">28-11-2014</div> |
| M.Ed | <div style="border: 1px solid black; padding: 2px 10px;">26-05-2014</div> |
| (d) Date of declaration of result B.Ed & M.Ed | <div style="border: 1px solid black; padding: 2px 10px;">18-03-2015</div> <div style="border: 1px solid black; padding: 2px 10px;">10-12-2014</div> |
| (e) Date of submission of dissertation (post-graduate course) | <div style="border: 1px solid black; padding: 2px 10px;">11-06-2014</div> |

16. Scheme of examination

- | | |
|--|--|
| (a) External examination only | <div style="border: 1px solid black; padding: 2px 10px;">-</div> |
| (b) Internal and external examinations | <div style="border: 1px solid black; padding: 2px 10px;">Yes</div> |
| (c) Internal examination only | <div style="border: 1px solid black; padding: 2px 10px;">-</div> |

17. Student support and progression

- | | |
|---|--|
| (a) Number of students who appeared in the final examination | <div style="border: 1px solid black; padding: 2px 10px;">135</div> |
| (b) Number of students who passed in the examination | <div style="border: 1px solid black; padding: 2px 10px;">135</div> |
| (c) Number of students who failed in the examination | <div style="border: 1px solid black; padding: 2px 10px;">Nil</div> |
| (d) Number of students who joined higher studies | <div style="border: 1px solid black; padding: 2px 10px;">20</div> |
| (e) Number of students who took up teaching employment | <div style="border: 1px solid black; padding: 2px 10px;">90</div> |
| (f) Number of students who secured employment through the institution | <div style="border: 1px solid black; padding: 2px 10px;">50</div> |

18. Teaching Resources

- | | |
|---|--|
| (a) Principal / Head of the Department is in position | <div style="border: 1px solid black; padding: 2px 10px;">Yes</div> |
| (b) Number of teachers employed on full-time basis | <div style="border: 1px solid black; padding: 2px 10px;">11</div> |
| (c) Number of teachers employed on part-time basis | <div style="border: 1px solid black; padding: 2px 10px;">01</div> |
| (d) Number of Guest lecturers engaged | <div style="border: 1px solid black; padding: 2px 10px;">NIL</div> |
| (e) Number of teachers on regular scale of pay | <div style="border: 1px solid black; padding: 2px 10px;">11</div> |

(f) Number of teachers on consolidated remuneration	02
(g) Number of teachers with qualifications as per NCTE norms	12
(h) Number of teachers yet to qualify NET/SLET	03
(i) Number of teachers yet to obtain post-graduate degree in education	00
(j) Number of teachers without school experience	00

19. Professional Development of Teachers

(a) Number of teachers who attended in-service courses during the preceding year	12
(b) Number of teachers enrolled in part-time post-graduate course in education (M.Ed/M.A.(Education)/M. phil)	00
(c) Number of teachers enrolled in full-time post-graduate course in education (M.Ed./M.A.(Education)/M. phil)	00
(d) Number of teachers enrolled in Ph.D. programme	01
(e) Number of teachers who participated in seminars/conferences/ workshops.	12
(f) Number of papers published by the teachers	10
(g) Number of teachers who received professional recognition/ awards	01

20. Land and Building

(a) Institution functions from its own building	Yes
(b) Institution functions from a rented building	No
(c) Institution building is under construction	No
(d) Institution building is shared for running another course(s)	No
(e) Title of the land is on free-hold ownership basis	Yes
(f) Title of the land is on long-lease as per law	No

21. Educational Technology

(a) Number of computers with supporting accessories	24
(b) Access to Internet	Yes
(c) Number of hands - on experience hours provided to each student per week	05
(d) Number of education related CD-ROMs available	60
(e) Number of education related video-cassettes available	15
(f) Number of education related audio-cassettes available	10

(g)	Website of the institution	<input type="text" value="Yes"/>
(h)	A vailability of LCD projector	<input type="text" value="Yes"/>
(i)	Availability of OHP	<input type="text" value="Yes"/>
(j)	Availability of TV	<input type="text" value="Yes"/>
(k)	Availability of VCR	<input type="text" value="Yes"/>
(l)	Availability of public-address system	<input type="text" value="Yes"/>
22.	<u>Library resources</u>	
(a)	Number of books in the library.	<input type="text" value="4707"/>
(b)	Number of books added to the library during the preceding year	<input type="text" value="66"/>
(c)	Total Number of educational journals/periodicals being subscribed	<input type="text" value="10"/>
(d)	Number of encyclopedia available in the library	<input type="text" value="104"/>
(e)	Number of books available in the reference section of the library	<input type="text" value="391"/>
(f)	Total seating capacity in the library	<input type="text" value="70"/>
23.	<u>Sports and Physical Education Resources</u> Institution has	
(a)	Playground (football/hockey etc.)	<input type="text" value="Yes"/>
(b)	Playground (football/hockey etc.) of another institution on sharing basis	<input type="text" value="No"/>
(c)	Gymnasium/Multipurpose hall	<input type="text" value="Yes"/>
(d)	Facilities for gymnasium	<input type="text" value="No"/>
(e)	Facilities for athletics	<input type="text" value="Yes"/>
(f)	Facilities for Health Education	<input type="text" value="Yes"/>
(g)	Facilities for Science Lab	<input type="text" value="Yes"/>
(h)	Facilities for Psychology Lab	<input type="text" value="Yes"/>
24.	<u>Organisation and Management</u> Institution is	
(a)	Government owned	<input type="text" value="No"/>
(a)	Aided	<input type="text" value="No"/>
(b)	Unaided	<input type="text" value="Yes"/>
(c)	University Department	<input type="text" value="No"/>
25.	(a) Minimum emoluments (basic pay and allowances) paid to teachers on regular appointment is	<input type="text" value="15,000"/>

(b)	Minimum emoluments (basic pay and allowances) paid to teachers on adhoc service	9,600
(c)	Minimum consolidated remuneration paid to teacher	NA
(d)	Per lecture honorarium paid to guest lecturers	NA
26.	(a) Salaries are paid in cash	No
	(b) Salaries are paid through account payee cheque	Yes
27.	(a) Salaries are disbursed each month	Yes
	(b) Teachers are paid salary for the vacation period	Yes
28.	<u>Expenditure and Receipts</u>	
	(a) Salaries paid to teaching staff during the preceding financial year	2076930
	(b) Salaries paid to non-teaching staff during the preceding financial year	473600
	(c) Amount spent on utilities during the preceding financial year	189527
	(d) Amount spent on purchase of books and journals' for the library during the preceding financial year	20298
	(e) Amount spent on purchase of equipment during the preceding financial year	216613
	(f) Amount spent on purchase of furniture during the preceding financial year	125213
	(g) Amount spent on capital expenditure during the preceding financial year	2000000
	(h) Amount spent on contingencies during the preceding financial year	561059
29.	(a) Amount carried forward from the previous financial year	2386446
	(b) Receipts from fees (tuition and all other fees) during the preceding financial year	4447750
	(c) Receipts from donation during the preceding financial year.	NIL
	(d) Receipts from consultancies and extension programmes during the preceding financial year	NIL
	(e) Amount of grants received from the governments during the preceding financial year	NIL
	(f) Income from investments during the preceding financial year	285819

30. Excess of expenditure over income
 Amount of excess expenditure over income.

31. The institutional accounts of the preceding financial year have been audited

32. **Endowment fund and Reserve Fund**

(a) Amount of Endowment fund (B.Ed and M.Ed)

(b) Amount of Reserve fund (B.Ed and M.Ed)

(c) Endowment fund is maintained jointly with NCTE

33. **Resume of the institution**

The college was established in the year 2005 under the management of the Diocese of Kothamangalam. Under its management there are five affiliated colleges, one TTI, 90 schools and three technical institutions. The college stands for academic excellence and last year over 80 per cent of students secured distinction or first class.

One of the great assets of the college is the five staff members who are Ph. D holders.

The college has won the NCERT Award for Innovative Practices and Experiments in Education for Teacher Education Institutions for the year 2012-2013. St. Thomas College is the first College of teacher education in the state which has received this award.

The College has undertaken and successfully completed a state level achievement-study, financed by SSA, Kerala in the year 2014-2015. The objective of the study was to assess the level of achievement of standard II and III students in the state.

Dr. Sr. Christina Augustine, the Principal of the college, has received the Bharat Gaurav Award 2015, for her remarkable service in the field of education. The award was presented by India International Friendship Society.

(Signature of the Head of the Institution/Principal)

(Signature of the Manager/ Secretary of the Society / Trust)